Fife Council | Scotland
Local government & education

Fife Council is Scotland's third largest Local Authority with an area of 1,325 km2 and home to over 373,000 people. The council is responsible for developing strategies to support its citizens through education and programs to put the community at the heart of everything we do.

> *How we handle print is at the very core of our digital transformation strategy, affecting how we work at a fundamental level. A successful digital transformation project simply could not be undertaken without uniFLOW.*
>
> Allan Halliday - Operations & Logistics Manager

Customer challenges and requirements

Before our Digital Transformation program, Council delivery vans were crisscrossing the vast council geographic area delivering and collecting documents from various offices. As a progressive council, we recognized that this was unsustainable both in terms of effort and our carbon footprint. We needed a solution which would allow us to easily digitize our documentation and allow us to make it available to selected employees securely without breaking the bank. We needed to make cost savings and efficiencies while improving frontline services

The solution

Having used uniFLOW since 2008, we were familiar with the solution's ability to control print and manage costs, freeing up finances which were used to support our services. Canon's team enabled us to evolve the existing uniFLOW platform, leveraging our Microsoft SharePoint Online infrastructure. Using our existing Canon printers and desktop scanners we scan hardcopy documents directly into SharePoint. Using digital workflows, members of our Human Resource and Social Services teams can securely manage their documents; accessing them from anywhere within the Council region. COVID 19 meant the Council deployed the existing uniFLOW Advance Scanning solution, enabling mobile and flexible working.

Connected devices

- 1352 existing Canon imageRUNNER ADVANCE MFDs
- 16 Canon imageFORMULA DR desktop scanners

Software solution

- uniFLOW Enterprise Edition with Secure Print (My Print Anywhere at any time)
- 16 x Desktop Scan Licenses
- 150 x Advanced Scan Licenses

Benefits

Fife Council's uniFLOW print and document management platform allows secure and Agile working for all staff regardless of location providing streamlined workflows across the Corporate and Education estates. During the Pandemic our staff worked remotely, accessing and collaborating on documents without having to access the hardcopy. Another significant benefit of the solution is the freeing up of valuable office space which was used for document storage across the Council. As a progressive organization serving citizens within a large geographic area, we are constantly developing new ways to increase digitization within historically paper-based areas as we transition towards Cloud services.